

Lecturer in Music (0.6)

(Education & Research, Education)

Department of Performing Arts

School of Communication & Creativity

www.city.ac.uk/

September 2024



Role Profile	
Post:	Lecturer in Music (Education and Research; Education-only; or Practice)
Department:	Department of Performing Arts
School:	School of Communication and Creativity
Grade:	Lecturer: Grade 6/7
Tenure:	Part-time (0.6 FTE), permanent
Responsible to:	Head of Department of Performing Arts

Context

City St George's, University of London

City St George's, University of London is the University of business, practice and the professions and brings together the expertise and excellence of City, University of London and St George's, University of London into one institution.

The combined university is one of the largest suppliers of the health workforce in the capital, as well as one of the largest higher education destinations for London students.

Combining a breadth of disciplines across health, business, law, creativity, communications, science and technology, we are creating a 'health powerhouse' for students, researchers, the NHS and partners in uniting a world-leading specialist health university. We are now one of the UK's largest health educators, where staff and students have access to an expanded team of brilliant academic and professional services colleagues, combined resources and facilities and more interdisciplinary opportunities.

The merger creates opportunities to generate significant change in the world of healthcare including changes to treatment, population health monitoring, workforce development and leadership, policy, and advocacy.

The new **School of Communication and Creativity** brings together our renowned Department of Journalism with two new Departments of Performing Arts and Media, Culture and Creative Industries. The School supports and develops the next generation of practitioners to work across the cultural, creative and media sectors. We offer a range of new and existing practice-based degrees in music, musical theatre, sound, publishing, creative writing, journalism, creative industries, media and communication. The School is committed to building links for internships and employment pathways with the sectors through practice-based and collaborative learning.

The **Department of Performing Arts** was formed in August 2022, bringing together the renowned Department of Music which has been a part of City's fabric for more than 45 years and is rated first in the UK for outputs in Music research (REF2021), and the prestigious musical theatre training provider, Urdang. Our portfolio includes UG courses in Music Performance with Production (launching in September 2024), Music, Sound and Technology, and Professional Dance and Musical Theatre. Postgraduate includes the established MA Music by Research and PhD Music. This new Department builds on and innovates our existing music offer, to develop a new portfolio in performing arts, creative practice and production, sound and design. This exciting realignment mirrors the wider School/University ambition to develop the next generation of creative practitioners to work across the creative and cultural sectors. The department is committed to maintaining the high quality of our teaching. For more information on the courses and modules we currently provide, please see our website: <https://www.city.ac.uk/about/schools/communication-creativity/performing-arts>

Job Purpose

The Department of Performing Arts is seeking to appoint an outstanding individual as Lecturer in Music. The successful candidate will have the commitment and capability to deliver high quality education in the Department's undergraduate and postgraduate programmes, and success in external engagement in the music industry. The post will have a substantive role in delivering a new MA Music Management programme, designed in partnership with the Music Managers Forum. The role is available on a Professional Practice, or Education and Research, or Education-only contract.

Key to the role is industry knowledge and experience, and/or good first/PG degrees, (and, if applying for the research and education profile, a PhD). Candidates should be able to teach and design modules across the subject in a way that is industry-focussed and socially relevant. In particular, you should have the ability to teach modules from a range including music management, entrepreneurship, artist development, and related areas of music business practices. You will be expected to plan and teach modules in this and related areas, as well as supervise and examine student assessments and major projects.

You will have a professional background in the music sector/industries and the ability to share insights from that background in a way that is supportive of students' employability.

We are looking for an enthusiastic and committed individual able to engage and enthuse a diverse student body that includes international students as well as students from widening participation backgrounds. You will be able to demonstrate a record of mentoring and supporting students, working collaboratively with staff, and planning, designing and improving the learning outcomes of students.

Main Responsibilities

This is a role with significant student-facing responsibilities. Your previous experience will evidence your capacity to teach at the University level and to manage and lead teams within an educational or commercial context. It is anticipated that this post will take on the role of Programme Director for the new MA Music Management programme.

The requirements of this role include:

Education (and Research):

Designing and delivering exciting and challenging education from a range including music management, entrepreneurship, artist development, and related areas of music business practices at postgraduate level. Supporting, supervising and mentoring students from diverse backgrounds, aiding their education and professional development (including acting as personal tutor to students) so that they succeed in their chosen programmes of study.

Education and Research Profile only: Pursuing research interests in Music that complement and enhance the profile of the Department such as but not limited to: the contemporary music industries, popular music performance and reception, music and cultures of entrepreneurialism, music and intellectual property.
Education and Research Profile only: Developing a record of international and world-leading research (including knowledge-exchange activities) in a way that is high-impact, future-orientated and outward-looking towards industry and society.

Practice Profile only: Lead on and contribute to income generation, external engagement and collaborative activities that promote the profile of the Department.

Academic leadership, management, administration and service

Contributing service as a member of the wider academic community through, for example, taking part in Departmental and School meetings, School Away days, peer observation activities, etc.
Actively and positively undertaking administrative, management and leadership duties at Programme, Departmental, School and University level under the direction of the HoD.
Maintaining excellent communications and working with academic and professional services colleagues to ensure the provision of good academic support for students.

Student experience

Working closely with academic colleagues and Professional Service teams to monitor and enhance all aspects of the student experience, from recruitment and induction to completion of studies under the direction of the HoD.
Communicating effectively with students, monitoring feedback and dealing with concerns as required by the HoD.
Engage in student recruitment activities – e.g. student open days/evenings and online events.

Equality, Diversity and Inclusion

The candidate should demonstrate commitment to practising Equality, Diversity and Inclusion in their role and in the wider university context.

General attributes

High levels of personal organisation and administrative competence, and ensuring efficient pastoral, academic and organisational management of the programme.

Capacity to work collaboratively and constructively as a member of an interdisciplinary team within the programme, the Department, the School and broader university staff.

Additional information

- The post holder must at all times carry out their responsibilities with due regard to City St George's, University of London's Equal Opportunities Statement.
- The post holder must accept responsibility for ensuring that the policies and procedures relating to Health and Safety in the workplace are adhered to at all times.
- The post holder must respect the confidentiality of data stored electronically and by other means in line with General Data Protection Regulation 2018 (GDPR) and the Data Protection Act 2018.
- The post holder must carry out their responsibilities with due regard to the non-smoking environment of City St George's, University of London.
- Workplace values
The post holder will be expected to operate in line with City St George's workplace values which are:
 - We care
 - We learn
 - We act

Sustainable Development

City St George's, University of London is committed to a policy of best practice to assist in building a sustainable way of life by taking a positive, solutions-orientated approach. All post holders are encouraged to contribute through their roles to improving the environment for City St George's and the wider community.

Details of policy, information and staff development supporting the policy on the environment and sustainability can be found at www.city.ac.uk/green-policies.

The above list is not exclusive or exhaustive and the post holder will be required to undertake such duties as may reasonably be expected within the scope and grading of the post. All members of staff are required to be professional, co-operative and flexible in line with the needs of the post, Department, School and City St George's, University of London.

Job descriptions should be regularly reviewed and at least prior to the annual appraisal, if applicable or on a regular basis to ensure they are an accurate representation of the post.

Equality, Diversity and Inclusion Statement (EDI)

City St George's, University of London is committed to promoting equality, diversity and inclusion in all its activities, processes, and culture for our whole community, including staff, students and visitors.

The university will meet its obligations under the Equality Act 2010 in recruitment and seek to eliminate discrimination on the basis of age, caring responsibilities, disability, gender identity, gender reassignment, marital status, nationality, pregnancy, race and ethnic origin, religion and belief, sex, sexual orientation and socio-economic background.

Selection and promotion criteria are kept under review to ensure that individuals are treated on the basis of the job requirements and on their relevant personal merits; and are not disadvantaged by conditions or requirements which cannot be shown to be justifiable. City St George's operates a guaranteed interview scheme for disabled applicants.

Person Specification

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Department:	Department of Performing Arts
School:	School of Communication & Creativity
Grade:	Lecturer: Grade 6/7
Tenure:	Part-time (0.6 FTE), permanent
Responsible to:	Head of Department of Performing Arts

Criteria	Essential (E) or Desirable (D)	Method(s) of Assessment: Application (A), Interview (I), or Exercise (E)
Qualifications and Knowledge		
A first degree in a relevant subject/discipline and a postgraduate degree or for the professional practice contract equivalent professional experience.	E	A
Extensive professional experience in the Music industry and related practice-based fields	E	A
For Education and Research post only: Educated to PhD level in Music or a related field	E	A
<i>For Lecturer (Education-only and Education and Research) posts only:</i> Evidence of engagement with the dimensions of the UK Professional Standards Framework for teaching and supporting learning in Higher Education, and evidence of meeting the Descriptor 2 criteria for Higher Education Academy (HEA) Fellow level (or working towards).	E	A
Experience		
Experience of and enthusiasm for educating in Music at HE level and supervising and mentoring students from diverse backgrounds, aiding their education and professional development	E	A, I
Teaching expertise should include the following: - music business and management	E	A, I
Teaching expertise is welcomed in the following: - entrepreneurship, artist development, and related areas of music business practices	D	A, I
Effective, positive and active contributions to the organisation and management of academic departments, commensurate with level and experience	E	A, I
For Practice post only: Experience of professional music industry, external engagement and collaborative activities to enhance the profile of the Department.	E	A, I
For Education and Research post only: Research interests in Music that complement and enhance the profile of the Department	E	A, I
<i>For Education and Research post only:</i> A record of international and world-leading research (including knowledge-exchange activities) that is high-impact, future-orientated and outward-looking towards industry and society	E	A, I
Experience in HE module and/or programme delivery, management and design and the maintenance of QA standards in UK HE	D	A, I
Skills and Abilities		
Ability to maintain good working relations with students and colleagues and to be able to communicate effectively and clearly with a broad range of students from international and widening participation backgrounds	E	A, I
Evidence of experience in supporting and contributing to EDI	E	A, I
Extensive evidence of experience in teaching and strategically managing programmes at the undergraduate and postgraduate level	D	A, I
Ability to generate funding for research, education, enterprise and/or appropriate scholarly activities	D	A, I
Ability to contribute to the Department's strategic goals	D	A, I

Salary and conditions of service

The salient features of conditions of service for Academic staff are as follows:

- Salary will be within the Grade 6 Lecturer range of £41,732 to £48,350 or Grade 7 £49,794 to £59,421 per annum of the salary scale for Academic staff pro rata.
- Annual Leave is 30 days, plus 8 statutory and 4 additional days during the Christmas holiday period pro rata.
- **Part-time 0.6 FTE.**
- Automatic entry into the Universities Superannuation Scheme (USS) with the option to opt out.
- All offers of appointment are subject to City St George's receiving satisfactory references and medical clearance.
- All posts at City St George's are subject to reasonable adjustment under the Equalities Act (2010).
- All appointments at City St George's are subject to a probationary period.
- The appointment is terminable by three months' notice on either side.

Applications

When preparing your application, you should address carefully the post details enclosed and in particular the qualities outlined in the Person Specification. Please include examples where appropriate.

All applications must be received by the advertised deadline.

Interviews will be held in October 2024.

For an informal discussion please contact Rob Archibald, Head of the Department of Performing Arts – rob.archibald@city.ac.uk

The role is available from 6th January 2025.

Further Information

City St Georges operates a no-smoking policy.

City St Georges offers an excellent pension scheme, generous leave allowance, season ticket loan, a good working environment and access to fitness and social facilities.

City St Georges confirms its commitment to equal opportunities in all its activities. It is intended that no job applicant or employee will receive less favourable treatment on the grounds of political belief, sex, sexual orientation, disability, marital status, race, nationality, ethnic origin, religion or social class. Selection and promotion criteria are kept under review to ensure that individuals are treated on the basis of the job requirements and on their relevant personal merits; and are not disadvantaged by conditions or requirements which cannot be shown to be justifiable.

If you have a disability and are interested in this post, City St Georges welcomes your application. For an informal discussion you may wish to contact the HR Administration Team on:

Telephone: 020 7040 3085
E-mail: recruit@city.ac.uk