



The Duke of York's  
Royal Military School

# *Candidate Information for the role of Head of Keyboard/Chapel Organist*

Required for September 2024

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## Contents

Introduction	3
The Role	5
Key Responsibilities	6
Person Specification	7
Remuneration	8
Application Process	9



## Introduction

In 1801, His Royal Highness Frederick Duke of York laid the foundation stone in Chelsea of what was to become The Duke of York's Royal Military School, a School for the children of military personnel which opened in 1803. Then in 1909, the School relocated to its present site in Dover, Kent and in 2010, we became the first full state boarding academy, opening our doors to any family wishing to choose this unique and iconic School for their child's secondary education.

A £24.9 million refurbishment project in 2014 has delivered a new sports centre, high-quality accommodation and teaching blocks and a performing arts centre.

The Duke of York's Royal Military School has a rich military heritage that provides the backbone of the School; benefitting the ethos, values and learning culture of the School. It is proud to provide a stable, caring and understanding environment for the children of members of the armed forces, but also children from all backgrounds.

*'Looking forward  
with confidence  
And looking back  
with pride'*

### Academic Achievement

A non-selective School which consistently performs significantly above the national average. The progress our students make during their time at the School is a significant strength. Supervised prep, Saturday morning lessons, small classes and proactively encouraging each and every student to achieve the very best they can, ensures high academic standards. The School operates to an independent school model; it is busy and dynamic, where Saturday morning school is part of our routine with sport, performance and activities in the afternoon.





# The Role

## Head of Keyboard/Chapel Organist

### Music at The Duke of York's Royal Military School

The Duke of York's Royal Military School enjoys a generously resourced Music Department, which spans all aspects of school life; academic, co-curricular, military band, as well as supporting dance and drama productions. The 60 strong Military Band benefits from dedicated practice, time, and is at the heart of the School's ethos, values, and tradition. The Military Band or its Drum Corps perform at numerous events within and outside of the School, providing the accompanying music at our weekly parades. The School's military history and tradition continue through the advancement of wider music in the School with generous support from our sponsor, the MOD. The School invests in three instrumental staff teaching woodwind, percussion, and piano/organ.

We run a successful Military Band project, giving all Year 7 students the opportunity to learn how to play a military instrument for free. For students demonstrating great promise and expertise, we offer scholarships for the duration of Year 8, which present a pathway to join the Military Band at a minimum Grade 3 entrance level.

The Duke of York's Royal Military School is looking to appoint a well-qualified and experienced instrumental music teacher for this term-time only post, Proficiency in teaching piano, playing the organ, accompanying and working with choirs, and supporting instrumental music examinations is required.





## Key Responsibilities

- Teach individual piano tuition across the range to students aged 11-18 in one-to-one and small group lessons
- Play organ for all Chapel services as directed by the School Chaplain
- Prepare students for Keyboard music examinations, including GCSE/A level practical
- Be responsible for the organisation and direction of accompaniment in preparation for music examinations, including GCSE/A level practical
- Be responsible for the organisation and direction of music theory
- Attend, and if necessary, perform at all musical rehearsals and performances as directed by the Director of Music
- To accompany School production rehearsals, as and when required
- To contribute to Departmental administration including instrumental lesson timetabling, assessment and reporting
- To supervise private practice in the music wing as directed by the Director of Music
- To show a desire to explore new initiatives in instrumental teaching with a willingness for individual professional development

## Additional Responsibilities

Undertake relevant training and updates as required to keep up to date with current legislation.

Personal responsibility for the health, safety and welfare of all staff and students that may be affected by the postholder's acts and/or omissions.

Personal responsibility for equal opportunities awareness and ensuring that the postholder is aware of, and carries out, the provisions contained in the Equal Opportunities policy.

Personal responsibility for safeguarding and promoting the welfare of children and young people.

## Additional Responsibilities (Tutor/Co-Curricular)

- Responsibility for the welfare of a tutor group of students within an allocated Boarding House.
- Monitoring the academic, behaviour, and general progress of students in the tutor group.
- On a week day duty: lunch with students of the House, supervise the House during supper time, and monitor prep time proactively.
- Contribution to clubs, sports, and activities, outside teaching/ instruction time.



# Person

## Specification



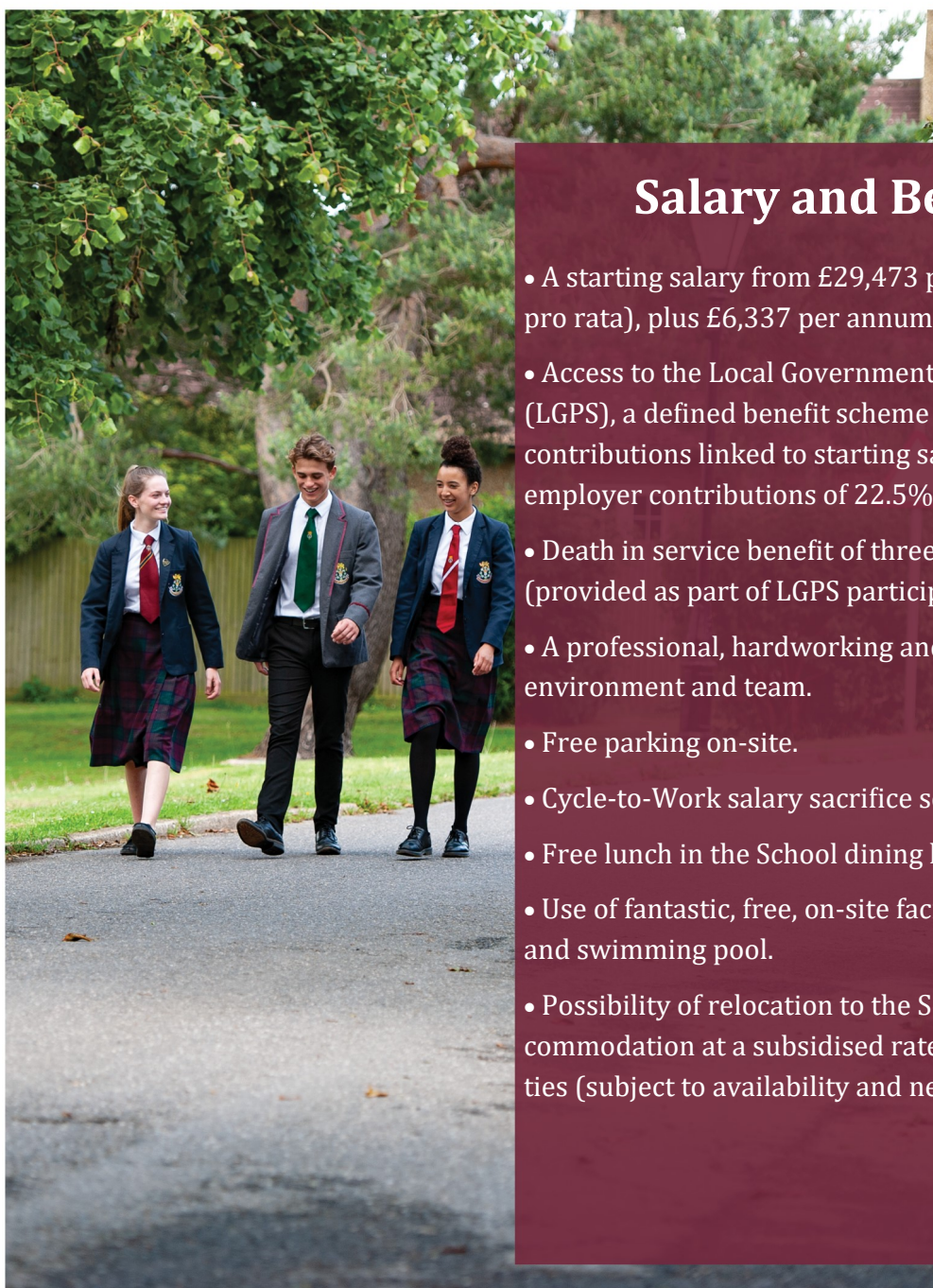
### Details about the Post: Head of Keyboard/Chapel Organist

<b>Title</b>	Head of Keyboard/Chapel Organist
<b>Type of Post</b>	Term Time only (paid for 40 weeks of the year), Permanent contract
<b>Start Date</b>	September 2024
<b>Salary</b>	DOYRMS Band 7—starting from £29,473 per annum (£ 22,611 pro rata), plus £6,337 per annum DOYRMS allowance

<b>Advert</b>	The Duke of York's Royal Military School seeks to appoint a dynamic, enthusiastic and creative individual to develop and enhance the Keyboard Teaching and Chapel Choir within the Music Department. Playing the organ, accompanying and working with choirs, and supporting instrumental music examinations is required.
<b>Department</b>	Music
<b>Role</b>	The successful candidate will be responsible for teaching all keyboard instruments and the opportunity to lead Chapel choir rehearsals.
<b>Hours of Work</b>	37 hours per week, additional hours during School term/evenings/weekends.

# Remuneration

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## Salary and Benefits

- A starting salary from £29,473 per annum (£ 22,611 pro rata), plus £6,337 per annum DOYRMS allowance.
- Access to the Local Government Pension Scheme (LGPS), a defined benefit scheme with employee contributions linked to starting salary of 5.8% and employer contributions of 22.5%.
- Death in service benefit of three times salary (provided as part of LGPS participation).
- A professional, hardworking and supportive environment and team.
- Free parking on-site.
- Cycle-to-Work salary sacrifice scheme.
- Free lunch in the School dining hall during term-time.
- Use of fantastic, free, on-site facilities such as our gym and swimming pool.
- Possibility of relocation to the School, along with accommodation at a subsidised rate and associated utilities (subject to availability and need).





## Application Process

An application form can be downloaded from the School website:  
[www.doyrms.com/staff-vacancies](http://www.doyrms.com/staff-vacancies)

In order to apply, candidates are required to fill out an application form, provide a supporting statement and send the completed documents via email to [Recruitment@doyrms.com](mailto:Recruitment@doyrms.com).

Completed application packs should be sent by email to the HR Department at [Recruitment@doyrms.com](mailto:Recruitment@doyrms.com) as soon as possible.

Interviews will take place at The Duke of York's Royal Military School and candidates will be contacted via email with interview details if they are shortlisted.





# The Duke of York's Royal Military School

