



Job Description

Job Title: Head of Woodwind

Reports to: Director of Music

Job Purpose

The Duke of York's Royal Military School seeks to appoint a dynamic, enthusiastic and creative individual to develop and enhance the Woodwind Teaching within the Music Department and provide expert tuition to students of all year groups learning woodwind instruments.

Key Duties and Responsibilities

- Teach saxophone and clarinet lessons to students aged 11-18, and, if required, prepare them for music examinations.
- Be responsible for the stock control and routine maintenance of all the School's woodwind instruments.
- Attend, and if necessary, perform at all musical rehearsals and performances as directed by the Director of Music.
- Take part in the practice supervision rota and to contribute to Departmental administration as instructed by the Director of Music.
- Direct at least one instrumental music ensemble.
- Keep records of pupil attendance and prepare individual reports on pupil progress each term.
- Attend all Music Department meetings, parents' consultation mornings and relevant staff training.
- Contribute towards the department handbook and policies as requested by the Director of Music.
- Make purchase requests to the Director of Music.
- Support and implement whole School policies relating to health and safety and child protection.
- Undertake all other duties expected of an Instrumental Teacher at the Duke of York's School.

Additional Responsibilities (House Tutor)

- Responsibility for the welfare of a tutor group of students within an allocated Boarding House.
- Monitoring the academic, behaviour, and general progress of students in the tutor group.
- On a weekday duty: lunch with students of the House, supervise the House during supper time, and monitor prep time proactively.
- Contribution to clubs, sports, and activities, outside teaching/ instruction time.



Key Experience and Skills

Essential

- Expertise to teach Clarinet, Saxophone & Flute
- Expertise in directing instrumental music ensembles
- Be a dedicated team player who strives for excellence and leads by example
- Being adaptable to a variety of situations
- Ability to communicate with work colleagues, students, and parents
- Good organisational skills
- Able to perform well and remain professional whilst under pressure
- Professional performing experience

Desirable

- Ability to arrange music
- Military band experience
- Music Degree or Equivalent

Health & Safety

Personally responsible for the health, safety and welfare of all staff and students that may be affected by the postholder's acts and/or omissions.

Equal Opportunities

Personally responsible for equal opportunities awareness and ensuring that the postholder is aware of, and carries out, the provisions contained in the Equal Opportunities policy.

Safeguarding Children

To be responsible for safeguarding and promoting the welfare of children and young people.

The post holder must be aware of and comply with all School policies and procedures.